

# Strong Passwords & Multi-Factor Authentication (MFA) Checklist

## Create Strong, Unique Passwords

- ✓ Use **12–16+ characters** — think passphrases (“5PurpleCowsDance@Dawn!”) instead of single words.
- ✓ Mix **uppercase, lowercase, numbers, and symbols**.
- ✓ Avoid personal info (no birthdays, pet names, or street addresses).
- ✓ Use a **different password for every account** — especially banking, email, and shopping.

## Make Password Management Easy

- ✓ Use a **password manager** (LastPass, 1Password, Bitwarden) to securely store & auto-fill logins.
- ✓ Let your manager generate random, complex passwords you don’t need to memorize.
- ✓ Update weak or reused passwords — start with your most sensitive accounts (banking, email, healthcare).

## Turn On Multi-Factor Authentication (MFA)

- ✓ Enable MFA on **all financial accounts**, email, and social media.
- ✓ Choose **authenticator apps** (Google Authenticator or Microsoft Authenticator) over text message codes when possible — they’re harder for criminals to intercept.
- ✓ If SMS is your only option, it’s still better than no MFA at all.
- ✓ Print or save **backup codes** somewhere secure in case you lose your device.

## Keep Devices & Accounts Secure

- ✓ Turn on **screen locks** and require a PIN, fingerprint, or face recognition.
- ✓ Don’t let browsers save banking passwords.
- ✓ Watch out for **phishing emails or texts** asking you to “verify” login codes, that’s a scam.